



## HUMAN RESOURCES CONSULTING SERVICES

We work with clients to solve a variety of HR needs and we provide specific expertise to augment your HR team.  
Our job is to take care of all the heavy lifting.

- HR RISK ASSESSMENT/AUDIT
- REPORT OF ASSESSMENT/AUDIT OUTCOME AND RECOMMENDATIONS
- RECRUITMENT & ON BOARDING SUPPORT
- HANDBOOK AND POLICY/PROCEDURE DEVELOPMENT
- JOB DESCRIPTION DEVELOPMENT
- PERFORMANCE APPRAISAL SYSTEMS
- COMPENSATION PLAN DESIGN AND SALARY SURVEYS
- TRAINING AND DEVELOPMENT
  - HANDBOOK & POLICIES
  - JOB DESCRIPTIONS
  - PERFORMANCE REVIEW
  - SEXUAL HARASSMENT
  - DISCRIMINATION
  - LEADERSHIP/MANAGEMENT
- DISCIPLINE AND TERMINATION SUPPORT
- EMPLOYEE COMMUNICATION